

RESUME

Kathy E. Gill

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Summary

Kathy Gill is a skilled Web developer with skills in usability, information architecture, user interface, usability testing, and Americans with Disabilities Act conformance. She is a skilled new media communicator, an award-winning writer and editor, and an experienced and highly rated trainer/teacher. Excellent written and oral communications skills; accomplished in project management, strategic planning, needs assessment, and analysis.

Experience

Instructor, Seattle Community Colleges, Seattle, WA, March 2001-present.

- Developed new course, Interface Design. Taught Spring and Fall 2001, Spring 2002.
- Developed new course, Web Tracking and Research. Taught Spring 2001.
- Developed new course, Advanced Web Design. Taught Fall 2001, Winter 2002, Summer 2002.
- Web Authoring 2. Taught Winter and Spring 2002..
- Developed new course, Writing and Editing for the Web. Not yet scheduled.

Associate (Usability Advocate), BEST Consulting, Kirkland, WA, January 2000 to February 2001.

- For Boeing, *Information Architect* consultant advising the team developing Intranet web site for Boeing Commercial Airplane Group Information Services Vice President. Advised project team on site information architecture, interface, user identification, usability, user tasks; prepared site prototype and migrated prototype to production.
- As a project team *Information Architect*, analyzed syndicated content for Hardware.Com and made recommendations regarding styles and XML (DTDs) for converting Quark files for use on the company's web site.
- As a project team *Technical Writer*, assisted in development of Courseware Mark-Up Language.

Training Consultant, AT&T Wireless, National Business Ordering, Redmond, WA, April to December 1999.

Employee of Codesic, Kirkland, WA.

- Created product documentation and developed training materials for internal AT&T Wireless application (Java/COBRA) designed to integrate legacy systems by providing single GUI; three-tier architecture includes NT and HP/UX.
- Delivered training to two core employee groups: customer support and system administration. Re-purposed training information for web delivery; scope ranged from end-user to system administrator.

Web Consultant, Intranet, The Boeing Company, DCAC/MRM, Renton, WA, January 1997 to March 1999. Employee of MediaPro, Bellevue, WA.

- Identified and incorporated end user requirements into internal web sites supporting the DCAC/MRM program. Ensured web sites were accessible to all browsers and end users
- Wrote "how-to" guide to building web pages for internal Boeing "web help" site. Developed "help" guides for common web activities, such as downloading files in native format (Excel, Access, and Visio).
- Participated in company-wide project to "authenticate" intranet sites, including standards setting and work with Boeing's interpretation of Dublin Core meta-data.
- Advocate and subject matter expert for designing accessible web sites; invited to give three presentations to internal developer audiences.

Independent Consultant

Project Manager/Developer, Georgia WIN List, Atlanta, GA, August 2000 to present.

- For advocacy web site, developed a web site that complemented existing print collateral.
- Maintain site and update it with each new event.

Project Manager/Developer, The Gallatin Group Seattle, WA, August 2000 to present.

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- For public affairs web site, developed a web site that complemented existing print collateral.
- Maintain site; currently training in-house staff to take over maintenance.

Information Architect/Consultant, Plum Creek Timber, Seattle, WA, April 2000 to present

- Teamed with graphic artist to design new web site for major Northwest forest products company.
- Analyzed existing corporate site and content; identified audiences and developed audience survey for company to implement; developed site architecture to blend visitor and corporate goals
- Advised client on repurposing existing editorial for web readability and scanability
- Project is in third iteration and should go live by 1 February

Information Architect/Consultant, BidCrawler, Bellevue, WA, April 2000 to June 2000

- Teamed with graphic artist to re-design web site international start-up.
- Led management through audience identification; developed use cases; translated artist concepts to web-safe, accessible design; coded prototype and production templates, under extreme deadline pressure.

Technical Writer and Editor, Hungry Minds (IDG Books), Foster City, CA., February 1999 to present.

- At request of Hungry Minds, writing sample chapter followup to book proposal on Web usability, current.
- Wrote chapter on web development tools for IDG book to be published September 1999; served as technical editor on additional chapters. Book eventually published by different publisher.
- Wrote two chapters for *The Internet Bible*, second edition; one chapter concerned web development tools for the Macintosh and the other was the explanatory chapter for Netscape Navigator. Assisted on chapter for a separate Linux book.
- Technical editor for “Dummies” series book on AOL 6.0, PC.

Teaching/Training

Technical Contract Trainer, MediaPro, Bothel WA, January 2002 – present.

- Teach one-day workshop each month on web usability fundamentals: <http://www.cyberwriter.com/mediapro/>

Technical Trainer, Herrick-Dougless, Kirkland, WA, December 2000.

- Developed and taught three-day XML seminar; delivered internally for Weyerhaeuser.

Computing Skills

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| <i>Hardware:</i> | IBM PCs and compatibles, including Apple |
| <i>Operating Systems:</i> | Windows, UNIX, Macintosh |
| <i>Applications:</i> | WordPerfect; Word, Excel, Access, PowerPoint; PageMaker, FrameMaker, PhotoShop, Illustrator; Quark; Fireworks, Dreamweaver, HomeSite, ColdFusion Studio; BBEdit; Fetch, CuteFTP; Eudora, Pine, Outlook; Lynx |
| <i>Related Skills:</i> | Thorough knowledge of personal computing hardware and software, including word processing, spreadsheet, database, desktop publishing and web development software. Type 90+ words a minute. |

Education

Master of Science: Agriculture Economics
Virginia Polytechnic Institute and State University

Bachelor of Arts: Journalism with minor in Agricultural Economics
University of Georgia